

# Freshmen's Guide to the UNYP Library

## What should be done during the orientation week?

- ☑ Complete the Pre-arrival Quiz to 100%  
(you won't get your UNYP ID/ISIC card without it)
- ☑ Pick up your UNYP ID/ISIC Card  
(send us an email to make an appointment, if you are unable to pick it up in person, also send us an email)
- ☑ Register to Perlego Online Learning Library  
(you'll find most of the required readings here)
- ☑ Register to the Library of Academy of Sciences Online Resources  
(check if you meet the conditions for registration – not all students will)

## Perlego Registration

1. Scan the **QR code**.  
(You can download any QR Scanner app, if you don't want to do it, you will find a link on your e-Learning ► Library ► On-line Resources)
2. Insert this student registration code: **91ADD5**
3. Create your own account using your **UNYP student email address**  
(the access is bound to the UNYP email address, your personal email address will not work)



Please note that while Perlego requires a special symbol in your password, not all symbols are supported. We recommend using the following four that we confirmed as safe: \*, \$, #, @.

## Do you meet the conditions for the registration to the Library of the Academy of Sciences CR Online Resources?

- **You have an address of stay in the Czech republic**  
(can be a house, flat, hotel, student dormitories etc.)
- **Acceptable identification document:**
  - **A Czech citizen** can present a valid identity card, a driving licence or a passport
  - **A foreign national** can present a valid passport or driving licence  
(EU citizens may also present a valid identity card issued in their home country).

If you meet these conditions, we highly recommend you to register:

- If you have the possibility to visit the UNYP Library in person, please send us an email, so we can arrange an appointment for your registration.
- If you are unable to visit in person, you can register online, (online registration requires a czech tel. number for a verification sms!)\*
- If you are unable to visit us in person and you don't have a czech tel. number, please send us an email and we let you know how to proceed.

\*More info on your e-Learning ► Library ► On-line Resources

## Most Important Rules to Follow

- 1. Check regularly the Library Department Board on your e-Learning.**
- 2. Read instructions, signs and emails.**
- 3. Always use your UNYP student email to communicate with us.**
- 4. Be quiet!**
- 5. No food and open drinks in the Library.**

## Library Services

Books, magazines  
Databases  
UNYP ID/ISIC Card  
Printing/Scanning/Copying  
Quiet study room  
Reservation of Project meeting rooms  
PCs  
Lockers, calculators, headphones

## Borrowing books and other Library materials

- You always need your UNYP ID/ISIC card to do so
- Materials marked as ONLY FOR STUDY ROOM can't be borrowed for home, (feel free to make copies)
- You can prolong your books personally, via email or phone

## Library Contacts

General email address:

Email address for ID card related requests:

Tel.:

**Elearning.unyp.cz**

**library@unyp.cz**

**idcards@unyp.cz**

**+420 224 221 261**

**For Students ► Library**